



PICNIC SHELTER Reservation Application

Savage Parks and Recreation | 13770 Dakota Ave., Savage, MN 55378
 Office: 952-224-3420 | Police Non-emergency: 952-882-2600 | savagemn.gov

PREMIER PARK RENTAL RATES	Monday-Thursday	Friday-Sunday & Holidays
Resident Rate	\$60 + tax	\$100 + tax
Non-Resident Rate	\$85 + tax	\$150 + tax
STANDARD PARK RENTAL RATES	Monday-Thursday	Friday-Sunday & Holidays
Resident Rate	\$50 + tax	\$75 + tax
Non-Resident Rate	\$75 + tax	\$100 + tax

PREMIER PARKS: (50+ people)

X	Picnic Shelter	Rental Includes	Dimensions	Picnic Tables
	Hidden Valley Park* (main shelter)	Picnic shelter, sand volleyball court, electricity, enclosed restrooms, 3 grills, and fireplace *Pick-up key by 3:30 p.m.	50 x 20	11
	McCann Park	Picnic shelter, electricity, and 2 grills	43 x 23	8
	Schroeder's Acres Park	Picnic shelter, electricity, 2 grills, and drinking fountain	20 x 34	8
	Summit Pointe Park	Picnic Shelter and 2 grills	43 x 23	4

STANDARD PARKS: (up to 50 people)

	Boudin's Acres Park	Picnic shelter, electricity, and 1 grill	24 x 24	2
	Canterbury Park	Picnic shelter, sand volleyball court, and 2 grills	26 x 20	2
	Cate's Lake Park	Picnic Shelter and 2 grills	24 x 24	2
	Creek Hill Park	Picnic shelter, 1 grill, electricity, and drinking fountain	24 x 24	4
	Glendale Park	Picnic shelter, sand volleyball court, and 2 grills	12 x 12	2
	Hamilton Ridge Park	Picnic Shelter and 1 grill	20 x 20	2
	Heatherton Park	Picnic shelter, sand volleyball court, and 2 grills	20 x 20	2
	Hollywood Park	Picnic shelter, electricity, sand volleyball court, and 2 grills	20 x 20	4
	Loftus Park	Picnic shelter, electricity, sand volleyball court, and 1 grill	24 x 24	4
	O'Connell Park	Picnic shelter, electricity, and 1 grill	24 x 17	4
	River Bend Park	Picnic shelter, electricity, 2 grills, and drinking fountain	40 x 27	8
	Trost Park	Picnic shelter and electricity	25 x 15	2
	Warren Butler Park	Picnic shelter	35 x 23	4
	Woodhill Park	Picnic shelter, electricity, and 2 grills	24 x 17	2

Reservations will not be accepted at the following locations: Eagle Creek Park, Savage Community Park, Redtail Ridge, and Hidden Valley (new shelter)

APPLICANT INFORMATION

Contact Person:		<input type="checkbox"/> Resident of Savage <input type="checkbox"/> Non-Resident	
Address:	City:	State:	Zip:
Phone Number:		Email Address:	
Group/Organization (optional)		Tax Exempt # (if applicable)	

RESERVATION INFORMATION

Reservation Purpose/Event:	Date Requested:	Number of Guests:
	Start Time:	End Time:

RESERVATION QUESTIONS

Do you plan to bring in a large tent for this event? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	Do you plan to have a bounce house brought in for this event? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	Do you plan to use a caterer for this event? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure	Do you plan to use any other third-party vendor for this event? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure
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CITY PARK POLICIES

The Savage Parks and Recreation Department wants to ensure every visitor and renter to the parks has a positive experience. In order to ensure the parks and the picnic shelters are properly maintained, we ask that you abide by the following policies:

- Park hours are from 7 a.m. to 10 p.m. Usage of the parks after 10 p.m. requires a special permit.
- Pets must be leashed at all times. Pet owners are responsible for pickup and removal of animal waste in an appropriate manner.
- Tobacco use is strictly prohibited unless in designated areas.
- Absolutely no vehicles, including food trucks, allowed on the sidewalks or trails.
- Fires are only allowed in designated areas.
- Please place all garbage in receptacles provided.
- Use of firearms, archery, hunting or trapping is strictly prohibited. Archery is permitted at the Archery range at Hidden Valley Park.
- Snowmobiles and ATV's are not permitted in City Parks, unless on a designated trail.
- Motorcycles allowed on roadways and parking areas only.
- Glass beverage containers are not allowed in park.
- It is unlawful to bring beer into a park in kegs, barrels or other bulk tap quantities. No consumption on or within thirty feet of a roadway or parking lot within a park or on any athletic field.

Thank you for reserving a Savage Picnic Shelter. Your help in informing your group of the park rules, and insuring they abide by them is greatly appreciated. Please call our office at 952-224-3420 if you have any questions regarding reserving a City of Savage Picnic Shelter.

SOCIAL HOSTING

The Savage City Council desires to protect the health, safety and welfare of all persons living in and visiting the City. The use of alcohol by persons under the age of twenty-one (21) is prohibited by State Statute. This ordinance prohibits, and establishes penalties for, any person hosting an event or gathering where alcohol is present and being possessed or consumed by persons under twenty-one (21) years of age.

RENTAL EXPECTATIONS

Thank you for ensuring our picnic shelter areas are left in good condition for other users:

<input type="checkbox"/> Garbage placed in containers <input type="checkbox"/> Shelter area free from litter <input type="checkbox"/> Tables in good/clean condition <input type="checkbox"/> Fires extinguished	Hidden Valley Shelter Only: <input type="checkbox"/> Lights Off <input type="checkbox"/> Windows closed and locked <input type="checkbox"/> Bathrooms in good condition <input type="checkbox"/> Doors locked <input type="checkbox"/> Keys returned
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RENTAL AGREEMENT

In consideration of the right to use the City-owned property identified above I, for myself and for all persons who use the property under this rental agreement, hereby assume all risks in connection with use of the property as well as in connection with any personal property and/or equipment (including but not limited to recreational equipment) used on the property. I hereby agree to hold harmless and indemnify the City of Savage, its employees, officials, agents, successors, and assigns, from any and all actions, causes of action, claims, demands, disease, damages, and costs, including but not limited to claims for personal injury, death and/or property damage, arising out of or relating to the use of the property and the use of any personal property and/or equipment on the property.

Signature	Date
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OFFICE USE ONLY

<input type="checkbox"/> Reservation Fee Paid			
<input type="checkbox"/> Cash	<input type="checkbox"/> Credit Card	<input type="checkbox"/> Check	<input type="checkbox"/> Check No.
Authorized Staff Signature		Date:	
Printed Authorized Staff Name			